

Little Angels Sensory Play Limited

Health & Safety Policy

Business: Little Angels Sensory Play Limited

Responsible Person: Corey Burnham

Policy Owner: Corey Burnham

Date of Policy: 14 August 2026

Review Date: 14 August 2027

1. Purpose of this Policy

Little Angels Sensory Play Limited is committed to providing a safe, secure and welcoming environment for babies, children, parents, carers and other adults attending our sensory play sessions.

The purpose of this policy is to outline the health and safety arrangements in place to reduce the risk of accidents, injury and illness and to ensure that everyone attending our sessions understands their responsibilities.

The safety and wellbeing of children attending our sessions is our highest priority.

2. Responsibilities

Little Angels Sensory Play Limited is responsible for taking reasonable steps to provide a safe environment and to identify and manage foreseeable risks.

As the sole member of staff, Corey Burnham is responsible for:

- Carrying out appropriate risk assessments.
- Checking the sensory play area and equipment before sessions.
- Ensuring equipment is clean, safe and suitable for use.
- Removing damaged or unsafe equipment from use.
- Maintaining appropriate hygiene standards.
- Following appropriate accident and incident procedures.
- Taking reasonable action in response to any identified health and safety concerns.
- Ensuring parents and carers are made aware of the safety rules.

Parents and carers remain responsible for the supervision and safety of their own children at all times.

3. Parental and Carer Supervision

Parents and carers **must remain with their child throughout the entire sensory session.**

For the safety of all children:

- Parents and carers must remain **within arm's reach of their child at all times.**
- Parents and carers must actively supervise their child and must not leave them unattended.
- Parents and carers are responsible for preventing their child from accessing anything that may present a danger to them.
- Parents and carers must ensure their child does not deliberately or repeatedly hit, push, bite, scratch, kick, throw objects at or otherwise injure another child or adult.
- If a child behaves in a way that could cause injury to another person, the parent or carer must intervene immediately.
- Parents and carers must follow any reasonable safety instructions given by Little Angels Sensory Play Limited.
- Parents and carers must inform Corey Burnham of any relevant medical, mobility, allergy or other safety information that may affect their child's participation.

Little Angels Sensory Play Limited cannot accept responsibility for a child who is left unsupervised.

4. Sensory Equipment and Activities

All sensory equipment and activities will be selected with the age and developmental stage of the children attending in mind.

Before each session:

- Equipment will be visually checked for damage or potential hazards.
- Any broken, damaged or unsafe equipment will be removed immediately.
- Equipment will be cleaned where necessary.
- Small objects will be monitored carefully due to the risk of choking.
- Activities will be appropriately supervised.
- Parents and carers will be informed where an activity requires particular supervision or caution.

Children must not be encouraged or permitted to use equipment in a manner that could reasonably result in injury.

5. Choking and Small Objects

Sensory play may involve objects and materials that could present a choking hazard.

Parents and carers must:

- Closely supervise their child during all activities.
- Prevent children from putting inappropriate sensory materials or equipment into their mouths.
- Follow any instructions given regarding the safe use of sensory materials.
- Immediately report any concern regarding a choking hazard.

Any item considered unsuitable or unsafe for the children attending will be removed from the activity.

6. Hot Drinks

Hot drinks are strictly prohibited within the sensory play area.

This includes hot tea, coffee, hot chocolate and other hot beverages.

This rule is in place because hot liquids can cause serious burns to babies and young children.

Parents and carers must not bring hot drinks into the sensory area.

Where refreshments are available, they must be consumed in a designated area away from the children and sensory activities.

7. Slips, Trips and Falls

Reasonable measures will be taken to minimise the risk of slips, trips and falls.

This includes:

- Keeping walkways and access routes clear.
- Removing spilled liquids or materials as soon as reasonably possible.
- Keeping equipment and bags in appropriate areas.
- Ensuring sensory materials are not unnecessarily spread into walkways.
- Addressing any trip hazards as soon as they are identified.

Parents and carers should report any spillages or hazards to Corey Burnham immediately.

8. Hygiene and Cleaning

Little Angels Sensory Play Limited is committed to maintaining appropriate hygiene standards.

Where appropriate:

- Sensory equipment will be cleaned before and/or after use.
- Shared equipment will be cleaned regularly.
- Spillages will be cleaned promptly.
- Hands should be washed or cleaned where appropriate, particularly following messy sensory activities and before eating.
- Parents and carers should ensure children do not participate if they are suffering from a contagious illness that could reasonably put others at risk.

Children should not attend sessions if they are unwell to the extent that they would not normally attend nursery or another childcare setting.

9. Allergies and Sensitivities

Parents and carers should inform Little Angels Sensory Play Limited of any known allergies, intolerances or sensitivities that may affect their child's participation.

Parents and carers remain responsible for informing Corey Burnham of relevant information before their child takes part in activities.

Where an activity involves a material that may present an allergy or sensitivity risk, appropriate precautions will be considered.

Parents and carers should supervise their child and prevent them from touching or consuming materials that are unsuitable for them.

10. First Aid and Accidents

In the event of an accident or injury, reasonable steps will be taken to provide appropriate assistance and ensure the child is safe.

Parents or carers will be informed of any accident or injury involving their child.

Where necessary, emergency medical assistance will be requested.

Accidents and significant incidents will be recorded appropriately.

Parents and carers should inform Corey Burnham immediately if their child is injured or if they become aware of a safety concern.

11. Emergency Procedures

In the event of an emergency, fire, serious accident or other situation requiring evacuation:

- Parents and carers must remain calm and follow instructions.
- Parents and carers are responsible for their own children.
- Children must be taken to the designated safe area or assembly point as instructed.
- No one should return to the premises until it has been confirmed that it is safe to do so.
- Emergency services will be contacted where necessary.

Emergency exits and access routes must remain clear at all times.

12. Fire Safety

Little Angels Sensory Play Limited will take reasonable precautions to reduce the risk of fire.

This includes:

- Keeping fire exits and escape routes clear.
- Not obstructing fire safety equipment.
- Following the fire safety arrangements of the venue being used.
- Ensuring parents and carers are aware of evacuation instructions where appropriate.

Parents and carers must follow all instructions given during an evacuation.

13. Medication

Parents and carers are responsible for administering medication to their own child unless alternative arrangements have been specifically agreed in advance.

Medication should not be left unattended where it could be accessed by children.

Parents and carers should inform Corey Burnham of any relevant medical condition or emergency medication that may affect their child's safety during the session.

14. Personal Belongings

Parents and carers are responsible for their own personal belongings and their child's belongings.

Bags, coats and other belongings should be kept in the designated areas and must not obstruct walkways or emergency exits.

Little Angels Sensory Play Limited cannot accept responsibility for lost or damaged personal belongings.

15. Unsafe Behaviour

Little Angels Sensory Play Limited reserves the right to intervene where behaviour presents a risk to another child, parent, carer or member of staff.

Where a child repeatedly behaves in a way that could cause injury to others, the parent or carer will be expected to take immediate action.

If a significant safety risk continues, Corey Burnham may ask the parent/carers and child to leave the session.

This is to protect the safety and wellbeing of everyone attending.

16. Reporting Hazards

Everyone attending a session has a responsibility to help maintain a safe environment.

Parents and carers should immediately report:

- Damaged equipment.
- Spills.
- Trip hazards.
- Broken items.
- Unsafe behaviour.
- Any injury or accident.
- Any other health and safety concern.

All reported hazards will be assessed and appropriate action taken.

17. Risk Assessments

Little Angels Sensory Play Limited will undertake appropriate risk assessments for its activities and working environment.

Risk assessments will consider foreseeable hazards, including:

- Sensory equipment.
- Choking hazards.
- Slips, trips and falls.
- Burns and hot drinks.
- Hygiene and contamination.
- Allergies and sensitivities.
- Fire and emergency evacuation.
- Child-to-child interactions.
- Adult-to-child interactions.
- The layout of the venue.
- Any specific risks associated with individual sensory activities.

Risk assessments will be reviewed when circumstances change and at appropriate intervals.

18. Review of the Policy

This policy will be reviewed at least annually or sooner if:

- There is a significant accident or incident.
 - A new hazard is identified.
 - The nature of the sensory activities changes.
 - New equipment or materials are introduced.
 - Legislation or relevant guidance changes.
 - The business begins operating in a substantially different environment.
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19. Parent/Carer Agreement

By attending a Little Angels Sensory Play Limited session, parents and carers agree to:

- Remain with their child for the entire session.
- Keep their child **within arm's reach at all times**.
- Actively supervise their child.

- Prevent their child from injuring another child or adult.
- Follow reasonable health and safety instructions.
- Not bring hot drinks into the sensory play area.
- Report accidents, injuries and hazards promptly.
- Follow emergency and evacuation instructions.
- Take responsibility for their child's behaviour and safety.

Little Angels Sensory Play Limited reserves the right to refuse participation or ask a family to leave a session where these safety requirements are not followed.

Signed:  _____

Name: Corey Burnham

Position: Responsible Person

Date: 14.08.2026 _____

Next Review Date: _____